NEW ALBANY-FLOYD COUNTY
CONSOLIDATED SCHOOL CORPORATION
P.O. Box 1087 • New Albany, IN 47151-1087

The Children's Academy of New Albany
Early Learning Center
1111 Pearl Street • New Albany, IN 47150
(812) 542-5506
Fax (812) 542-4788

Geradine Schultze
Early Intervention Coordinator

March 26, 2020

Dear Children's Academy Early Learning Center Parents and Guardians,

Greetings! The purpose of this communication is to let our parents know that the **Children's Academy Early Learning Center preschool students** will be included in implementing the Non-traditional instruction for Preschool - 6 opportunities beginning on April 1. Your child's teacher will be in contact with you for specific guidance for your child. We will have e-learning opportunities and learning packets available for all of our preschoolers.

Parents who do not have access to an electronic device can come to the Children's Academy Early Learning Center and pick-up work between 7:00 AM and 3:00 PM Monday thru Friday, beginning April 1. Preschool packets will have ideas for active hands-on learning in all areas of development as well as social stories to help you and your child navigate not coming to school. If your child has an IEP the teachers and therapists will be providing supports to you with the non-traditional instruction.

We appreciate your patience and support as we explore this new format of learning through this challenging time. We look forward to supporting you and your child.

****For further details please read the following letter** from Mr. Duffy, Assistant to the Superintendent for Elementary Schools. This letter clarifies the school schedule that we will be following for the next 3 weeks.

Respectfully,

Geradine Schultze

Geradine Schultze

Early Intervention Coordinator, Administrator for Children's Academy Early Learning Center

NEW ALBANY FLOYD COUNTY SCHOOLS
Administrative Services Center
2813 Grant Line Road
P.O. Box 1087
New Albany, IN 47151-1087
(812) 949-4200
Fax (812) 542-4743
www.nafcs.org

March 24, 2020

Bradley J. Snyder
Superintendent

BOARD OF SCHOOL TRUSTEES

Elaine Murphy
President
Joseph L. Brown
Vice-President
Elizabeth Galligan
Secretary
Donna Corbett
Member
Rebecca Gardenour
Member
Jenny Higbie
Member
Lee Ann Wiseheart
Member

Dear New Albany Floyd County Parents and Guardians:

Greetings! The purpose of this communication is to let our parents know how we intend to continue educating our students during the school closures until at least May 1. This letter will provide an overview of the instruction that will begin next week. More specific guidance will eventually follow from your child's teacher and /or principal. Beginning next week, we will be using a combination of e-Learning & Non-traditional Instruction and school closures. We are announcing our plan of instruction for the next three weeks. Below is the schedule we will follow:

Teacher Prep / Collaboration Days	Packet Pick-up Availability	e-Learning/Non-traditional Instructional Days
Monday & Tuesday, March 30 / 31	Wednesday, April 1 thru Friday, April 3 7 AM to 3 PM	Wednesday, April 1 thru Friday, April 3
Monday, April 6	Tuesday, April 7 thru Friday, April 10 7 AM to 3 PM	Tuesday, April 7 thru Friday, April 10
Monday, April 13	Tuesday, April 14 thru Friday, April 17 7 AM to 3 PM	Tuesday, April 13 thru Friday, April 17

The teacher prep and collaboration days will be **non-student** days.

Students in Grades K-6

For students in grades K-6, we will be implementing a Non-traditional Instructional Day. Learning packets have been created for all grade levels K -6. Parents can access their student's grade level packet by visiting their specific school's website.

Parents who do not have access to an electronic device can come to their student's school and pick-up their work between 7:00 AM and 3:00 PM, Monday thru Friday. Typical completion time for a day's course work is 2 hours.

E-Learning / Non-traditional Instructional Days will allow us to continue curriculum while avoiding direct contact and socialization, (as recommended by the Centers for Disease Control). Based on the current situation, we are excited to offer a continued form of education for our students. We appreciate your patience and support as we explore this new format of learning. We will be in frequent communication as developments occur.

Individualized Education Plans

For students with Individualized Education Plans, the Corporation will be implementing a combination of non-traditional and e-Learning strategies to assist students in making progress toward their individual goals. For students in Pre-K through 6th grade, your child's teacher of record will prepare individualized work,

ensuring accommodations are in place, and working with general education staff to ensure your child's unique learning needs are addressed. Additionally, the teacher will be available by email and phone to ensure your child is able to access curriculum during the e-Learning days. If your child is in grades 7-12, they may have an individual learning packet in lieu of participating in a Google classroom.

Students in Grades 7-12

For students in grades 7-12, we will be implementing e-Learning days to continue student education. An e-Learning day is a type of learning which will occur via electronic media, typically on Google Classroom. Students can access their assignments on a phone, iPad, Chromebook or home computer. For students who do not have Wi-Fi access, they can come to either Floyd Central (between the main building & ROTC) or New Albany High School (parking lots C & D near the football field) to access school provided Wi-Fi from those parking lots.

If you are experiencing technological difficulties on your school-issued device, please call 812-542-4700 and select Option 1 to leave a message. Support staff will respond during normal business hours. We also have an electronic form submission option on our website. Go to www.nafcs.k12.in.us/covid-update. Scroll to the Technology section and you can click the link to submit a request form. Student device repair/swaps will occur at the Education Support Center, 2801 Grant Line Road, New Albany, Mon-Thu, 11am-1pm by appointment (make phone or electronic request, confirmed by call-back).

Teachers will post assignments by 9:00 AM via Google Classroom or another form of communication each day we are conducting e-Learning.

Students who do not have access to an electronic device can come to their home school and enter door #1 between 7:00 AM and 3:00 PM, Monday thru Friday, to pick-up course work. Typical completion time for a day's course work is 2 to 3 hours. **Our teachers will be available via email (teacher email addresses are found on your school's website) from 9:00 AM to 3:00 PM on student instructional days.** Teachers will answer questions and assist students who need help with assignments.

Respectfully,

Mr. Tony Duffy, Assistant to the Superintendent for Elementary Schools

Dr. Steve Griffin, Assistant Superintendent for Middle Schools

Dr. Louie Jensen, Associate Superintendent